



Australian Government

**Australian Grape and
Wine Authority**

**Wine
Australia
for
Australian
Wine**

Application guide

Travel Bursary

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Australian Grape and Wine Authority, trading as Wine Australia

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Introduction

The guide was developed to assist candidates to apply for Travel Bursary funding from the Australian Grape and Wine Authority, trading as Wine Australia.

The guide provides information on:

- the process for applying for funding
- our approval process
- our criteria, and
- how to commence an online application for funding.

Please contact us at applications@wineaustralia.com or on (08) 8228 2000 if you require further information or assistance.

About us

The Australian Grape and Wine Authority (AGWA), trading as Wine Australia, is the single Australian Government statutory service body for the Australian grape and wine community.

We support a prosperous Australian grape and wine community by investing in research and development (R&D), building the international and domestic markets, disseminating knowledge, encouraging adoption and protecting the reputation of Australian wine.

We are funded by grapegrowers and winemakers through levies and user-pays charges, and by the Australian Government, which provides matching funding for RD&E investments.

We focus on extracting the full value of our investments in RD&E for the benefit of our levy payers, the Australian Government, and the wider community. Our investments are guided by the sector's strategic priorities which are detailed in our *Strategic Plan 2015–2020*.

The application

Wine Australia will consider applications to support travel, study tours or conference attendance that align with our RD&E priority areas and that demonstrate benefits will accrue to the Australian wine sector and/or existing research.

Expenses that may be supported include economy airfares, reasonable living expenses and conference registration. A cash co-contribution by the applicant and other parties is expected.

Applications will be assessed noting the identified benefit to the Australian grape and wine community. They should highlight **both** the professional development benefit to the applicant and the mechanism for dissemination of knowledge to the sector. Relationships between the proposed travel and current or potential R&D should be clearly explained.

We assess Travel Bursary applications through a process that uses clear and objective criteria and excludes any individuals with a conflict of interest from the assessment. Applicants will be advised of the assessment outcome as soon as practicable.

Application Criteria

Wine Australia is the sole arbiter of the number of Travel Bursary applications supported.

Applications for Travel Bursaries are assessed against the following questions:

- Does the proposed travel benefit the Australian grape and wine community and meet the sector's strategic goals?
- Are the outputs and activities appropriate?
- Is the plan for knowledge dissemination appropriate?
- What is the risk that the activities will not be delivered as planned?
- How will the travel contribute to professional development of the applicant?
- Is the proposal value for money, taking into account the cash and in-kind co contribution to the proposal by the applicant and other parties?

In approving the application, we may approve the funding of all or part of, the proposal and may attach conditions to any approval. Our staff will work through any required changes with applicants prior to issuing a contract.

A final report, including an executive summary and an abstract, and a financial reconciliation is required to be submitted to us within one month of the completion of the travel (unless otherwise specified by the contract).

Applying

To apply for a Wine Australia Travel Bursary, you must complete an online application through the Clarity Investment Management System (CIMS) before the closing date. CIMS requires a log in and password which can be obtained via email from applications@wineaustralia.com.

We invite and assess applications for Travel Bursaries twice a year. The closing date for those travelling between 1 July to 31 December is the first Friday in April. The closing date for those travelling between 1 January to 30 June is the first Friday in October.

Retrospective applications will not be considered.